

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Organizational Meeting January 15, 2014

I. Call to Order

The Spencerville Board of Education met for their organizational meeting on Wednesday, January 15, 2014, in the board conference room. President Pro Tem Lori Ringwald called the meeting to order at 6:48 p.m.

II. Silent Meditation

III. Pledge of Allegiance

IV. Roll Call By Treasurer

The following board members were present: Penny Kill, Ron Meyer, Lori Ringwald, John Goecke, (Spencer Clum was absent). Also present: Superintendent Dennis Fuge; Treasurer Diane Eutsler; Administrators: Scott Gephart, Susan Wagner; SEA Rep: Beth Steiger; Press: LeAnn Warnecke, Cynthia Yahna, Tom Wehrhahn; Public: Don Degen.

V. Oath of Office - Administered by Treasurer

Oath or Affirmation of Office of Board Member Ohio Constitution XV Section 7 (ORC 3313.10, 147.07, 3.24):

Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as members of the Board of Education of Spencerville Local School District, Allen County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office, and until your successor is elected and qualified? If so, please answer "I do."

Ron Meyer

Penny Kill

Spencer Clum

Sworn to/affirmed before me and signed in my presence, this 15th day of January, 2014.

Diane Eutsler, Notary (SEAL)

VI. Election of Board President for 2014 (OR1-14-1)

The President Pro Tem, Lori Ringwald , called for nominations for President of the Spencerville Local Board of Education for calendar year 2014.

Goecke nominated Penny Kill for President of the Spencerville Local School District Board of Education for the calendar year 2014.

Goecke moved and Meyer seconded the motion to close nomination for President.

Upon the call of the roll, the vote to close nominations was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Abstain</u>	Motion Carried	

Upon the call of the roll on the nomination of Penny Kill as President of the Spencerville Board of Education for calendar year 2014, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Abstain</u>	Motion Carried	

The meeting was turned over to President Kill who called for nominations for Vice President. The President takes office and presides over the balance of the agenda.

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VII. Election of Vice President of the Board for 2014 (OR1-14-2)

Ringwald nominated John Goecke for Vice President of the Spencerville Board of Education for calendar year 2014.

Ringwald moved and Meyer seconded the motion to close nominations.

Upon the call of the roll, the vote to close nominations was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Abstain</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

Upon the call of the roll on the nomination of John Goecke as Vice President of the Spencerville Board of Education for calendar year 2014, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Abstain</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

VIII. Insert Information into Board Actions (e.g. names, dates, etc.)

Discuss dates of regular board meetings and fill in action item.

IX. Date, Time, Place of Regular Meetings (OR1-14-3)

Meyer moved and Goecke seconded the motion to establish the third Thursday of each month at 7:00 p.m. in the board office (date, time, place) for regular Board meetings held in 2014, except for the meeting on March 18, 2014 and June 24, 2014 and the date change for the August 13, 2014 meeting to start at 6:00 p.m. for facility tour. Meeting dates as follows (assuming that the third Thursday of each month is preferred):

February 20, 2014
 March 18, 2014
 April 17, 2014
 May 15, 2014
 June 24, 2014 (as set above)
 July 17, 2014
 August 13, 2014
 September 18, 2014
 October 16, 2014
 November 20, 2014
 December 18, 2014 (with special mtg. preceding at 6:30 for staff evaluations)

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

X. Appoint Legal Counsel (OR1-14-4)

Ringwald moved and Meyer seconded the motion to appoint the firm of Scott, Scriven and Wahoff, LLP and Peck, Shaffer & Williams as legal counsel to the Spencerville Local School District Board of Education as needed in accordance with ORC Section 309.10.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

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XI. Reaffirm Membership in Self-Funded Insurance Pool of Southwestern Ohio Educational Purchasing Council (OR1-14-5)

Meyer moved and Goecke seconded the motion to reaffirm membership as follows:

MEMBERSHIP IN THE SOUTHWESTERN OHIO EDUCATIONAL PURCHASING COUNCIL -
LIABILITY, FLEET & PROPERTY INSURANCE PROGRAM

This Board of Education has the authority to participate with other units of government for the purpose of jointly providing property and casualty protections through self-insurance and insurance; and

Pursuant to this authority this Board has receipted and reviewed an agreement for this School District's participation in a self-funded insurance and excess insurance property and casualty pool known as the Southwestern Ohio Educational Purchasing Council - Liability, Fleet & Property Insurance Program; and

The operations of the self-funded property and casualty program has, over the years, been beneficial to the interest of School Districts; and

Certain formats and procedures have evolved for the prompt and efficient operation and administration of the Southwestern Ohio Educational Purchasing Council - Liability, Fleet & Property Insurance Program.

THEREFORE:

1. This Board of Education approves membership in and adopts the Intergovernmental Agreement for the Southwestern Ohio Educational Purchasing Council - Liability, Fleet & Property Insurance program as presented and intends to be bound thereto
2. This Board of Education authorizes and directs its President and Secretary to execute the signature page of the Intergovernmental Agreement on behalf of this School District in the form as attached hereto

and to purchase a combined insurance policy including all school property, boiler and machinery, general liability, automobile liability, professional liability, excess liability, crime/dishonesty and pollution liability from Southwestern Ohio EPC Liability, Fleet & Property Program (EPC LFP) with quoted limits and deductibles (see proposal) effective July 1, 2013 to June 30, 2014 for a total cost of \$39,639. Purchase of these policies provides insurance coverage to the board, employees, volunteers, and supporting school district groups including the PTO, Band Boosters, Athletic Boosters, Young Farmers, SHS Alumni, Spencerville FFA Alumni and the Spencerville High School Post Prom Committee. However, if the funds raised by these groups are not controlled through the school Treasurer/CFO's office, then such group is NOT covered for crime/dishonesty coverage. Each support group must pay the district \$70 for their liability insurance. This combined policy for EPC LFP replaces other current policies.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

XII. Appoint Board Members as Committee Members or Liaisons (OR1-14-6)

Ringwald moved and Goecke seconded the motion to appoint the following Board members onto the listed Board of Education committees or as Board liaisons for 2014 or for 2 years as indicated:

Athletic Council: John Goecke and Ron Meyer
 Buildings and Grounds: Spencer Clum and Lori Ringwald
 Curriculum/CIP: Penny Kill and Lori Ringwald
 Finance/Audit: Spencer Clum and Ron Meyer
 Legislative Liaison: Penny Kill
 Spencerville Ed. Foundation Trustee : Lori Ringwald (2014 thru 2015)
 Student Achievement Liaison: Ron Meyer
 Technology: Penny Kill and Lori Ringwald
 Personnel: Spencer Clum and John Goecke
 Records Retention Board's Designee : Diane Eutsler, Treasurer

Note: Penny Kill is Apollo Board Rep Jan. 2014 through Dec. 2016 and Penny Kill is serving as Ed. Fnd. Trustee for period of 2013-2014 (2 yr. term)

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

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XIII. Authorize Treasurer's Request for Tax Advances for 2014 (OR1-1347)

Goecke moved and Meyer seconded the motion to authorize the Treasurer to request all tax advances available for 2014 from all counties (Allen, Auglaize and Van Wert).

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

XIV. Authorization of Board President Bond (OR1-14-8)

Ringwald moved and Goecke seconded the motion recognizing the board president bond (length of appointment) covered through the membership in SW Ohio Purchasing Liability, Fleet & Property Insurance Policy. (Supt. and Treas. bonds are done to coincide with contracts.)

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

XV. Board Service Fund (OR1-14-9)

Goecke moved and Meyer seconded the motion to establish the Board Service Fund according to ORC 3315.15 for each year at \$20,000. (Note: The O.R.C. limits are not to exceed \$2.00 per student or \$20,000, whichever is greater.)

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

XVI. Authorize Superintendent (OR1-14-10)

Goecke moved and Meyer seconded the motion to establish the Superintendent as the Spencerville Board of Education designee on suspension hearings for students and expulsions of students.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

XVII. Investing Funds (OR1-14-11)

Goecke moved and Meyer seconded the motion to authorize the Treasurer of the Spencerville Board of Education to invest board funds consistent with ORC 135.14 as the Treasurer determines the need and ability to invest throughout the calendar year 2014, subject to a monthly report to the board. Investments are limited to Certificate of Deposits, Treasury Bills, Savings Accounts, Repurchase Agreements, Star Ohio and Star Term. The board pursuant to ORC 135.14 may, by majority vote, direct the Treasurer to sell any or all investments at any time. In compliance with Section 3315.01 (A) ORC the Board directs the Treasurer to distribute interest earnings to the following funds on a percentage basis of fund balance: (001) General Fund, (002) Bond Retirement, (003) Permanent Improvement Fund, (006) Lunchroom Fund, (018-000) Activity Interest Fund. (Activity Interest Fund consists of all 018, 200, and 300 fund balances to be deposited in 018-000 fund only for all. The general fund interest includes percentage of interest earned based on month end fund balances of all other funds not specified elsewhere.) Goodwin Scholarship (008), and Spencerville Education Foundation (029) funds all earn specific interest posted to each respective fund.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

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XVIII. Name Superintendent as Agent and Representative (OR1-13-12)

Ringwald moved and Meyer seconded the motion to name the Superintendent as the following for 2014:

- A. Purchasing Agent for the board within the limits of appropriations;
- B. Federal and/or State Programs Representative for the board in all federal and/or state programs and directs the representative that the Board wishes to be involved in any and all appropriate federal and/or state programs.
- C. Board Representative for authorization of all staff attendance issues as necessary.
- D. Board Representative for authorization of the use of all temporary personnel as necessary.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

XIX. Fiscal Authorization for Treasurer (OR1-14-13)

Goecke moved and Meyer seconded the motion to authorize the Treasurer as follows:

- A. whereas, when it is necessary, during the course of the calendar year, to make purchases and/or expend funds for which no specific appropriation code has been established;
- B. and whereas, the USAS (Uniform Schools Accounting System) provides that funds may be transferred from one appropriation code to another.
- C. whereas, be it resolved, that the Spencerville Board of Education authorizes the Treasurer to make purchases and/or expend funds for which no specific appropriation code has been established; and whereas, the USAS (Uniform Schools Accounting System) provides that funds may be transferred from one appropriation code to another. to make necessary transfers, advances, appropriations and/or budget modifications as necessary for 2014, when applicable, and report them to the Board at a board meeting for approval;
- D. whereas, be it resolved, that the Treasurer be authorized to pay all bills as they are presented provided applicable funds are available, and to report monthly to the Board of Education those bills that have been paid.
- E. whereas, be it resolved, that the Treasurer be the authorized signer on all bank accounts and therefore sign all checks issued. It is understood that a check signer is used in a secure manner for this signature.
- F. whereas, be it resolved, that the Treasurer will accept donations on behalf of the board and will include a detailed board action for the acceptance of such donations throughout the year.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

XX. Official Newspaper (OR1-14-14)

Meyer moved and Ringwald seconded the motion to designate The Journal News, the weekly local Spencerville newspaper, as the official newspaper of the school district.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

XXI. Board Member Insurance Coverage Authorization (OR1-14-15)

Goecke moved and Meyer seconded the authorization that Board Members, while serving the district, are eligible for health and/or dental insurance coverage through the district's group policies with the Board Member paying 100% of the premium.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

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XXII. Authorize Forecast Submission (OR1-13-16)

Ringwald moved and Goecke seconded the motion to authorize the treasurer to file the current 5-year forecast with the Allen County Auditor to fulfill the budget filing requirements on or before the 20th of January each year.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

XXIII. Adjournment (OR1-13-17)

Goecke moved and Meyer seconded the motion to adjourn this annual organizational meeting of the Spencerville Local Board of Education at 7:05 p.m.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

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Regular Meeting January 15, 2014

I. Call to Order

The Spencerville Board of Education met for a regular meeting on Wednesday, January 15, 2014 in the board room. President Kill called the meeting to order at 7:06 p.m.

II. Silent MeditationIII. Pledge of AllegianceIV. Call By Treasurer

The following board members were present: Penny Kill, Ron Meyer, Lori Ringwald, John Goecke, (Spencer Clum was absent). Also present: Superintendent Dennis Fuge; Treasurer Diane Eutsler; Administrators: Scott Gephart, Susan Wagner; SEA Rep: Beth Steiger; Press: LeAnn Warnecke, Cynthia Yahna; Public: Don Degen.

V. Minutes of Previous Meeting The minutes of the December 16, 2013 regular meeting are presented for your review. If found to be in order, your approval is needed.

Goecke moved and Meyer seconded the motion approving the minutes of the December 16, 2013 regular meeting as presented.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

VI. Recognize visitors and insert additional items into the agenda.

Recognize visitors; permit anyone from the public to address the board; insert additional items into the agenda.

*DonDegen discussed Strength and Training Center - changing original plans to reduce cost - board agreed

*Distributed investments, graphs, SM2 and café reports. Don Degen exited at 7:27 p.m.

VII. Treasurer's Report

a) Appropriations Budget Modifications & Amended Cert. - none this month

b) Activity Funds

c) Cafeteria Reports

d) Spencerville Ed. Foundation annual meeting - January 27, 2014

e) Distributed Supt. & Treas. evaluation forms - return to president by 2/14 for compilation; also distributed board self-evaluation forms

f) Received \$10,000 for Security Grant through the OSFC - Mr. Hatfield applied for this - \$12,325 was spent

g) Aspen Energy - 3 year agreement for electric and natural gas

h) Current Bills - motion to accept

Ringwald moved and Goecke seconded the motion approving payment of bills in the amount of \$739,880.11 and approving the previous month end reconciliation as prepared by the Treasurer.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

VIII. Apollo Update - Penny Kill

Basically, this coming summer (2014) will be the two new wings (Academic and Auto Tech/Carpentry/Building Maintenance) as well as the low bay labs and classrooms (such as Science, Health, Print Graphics, IT, etc.) All being moved to alternate locations at least up to Christmas break 2014. The second summer (2015) is equally ambitious. This will be the all important kitchen/cafeteria, Culinary, COS and Director/Superintendent/Treasurer offices.

These must be done by the first day of school 2015-2016 school year. One thing that Judy wanted us to share with our board members and superintendents is that we may be utilizing different variations of school calendars to extend either one or possibly both summers to get these plans completed for opening day. Apollo is working closely with Touchstone as they move in to the GMP (Guaranteed maximum Price) and subcontractor bidding procedures. Chris Moore is staying in close communication with us as they work on the scheduling so that we can in turn communicate with our local schools about possible late starts or early dismissals to the school year.

There will be a Contractor Open House organized by Touchstone for Thursday, January 30 at 3:00 p.m. It will be in the Garden Café and Touchstone is expecting 15 to 30 contracting firms to attend.

IX. Administrator Reports

K-6 (Susan Wagner)

- 2nd round of announced observations have begun
- 5-6 Quiz Bowl - meets begin January 27 - all meets are at Shawnee
- Relationships under Construction - during 6th grade Science the week of January 13-17
- Mobile Dentist - any grade, various services offered
- February 12 - K-8 spring pictures

7-12 (Scott Gephart)

- Semester exams will be January 22, 23, 24
- India Miller has been selected to participate in the Japan Youth Exchange Program - she will travel to Harimacho, Japan in June
- February 1 - HS Solo and Ensemble Contest at St. Mary's HS
- February 10 - HS Talent show at 7:00 p.m.
- February 12 - K-8 spring pictures
- Starting 2nd round of observations after semester exams

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X. Superintendent's Report

- School Board Recognition - thanks for your service and dedication! Have a cookie!
- Personnel: item 5 - Quest Tutor, Brooke Shultz, Urbana College, 4-9 Math/Science; item 6 - Josh Hobbs resignation as Head Soccer Coach due to new job; item 9 - connie Pratt resignation - will be getting info to paper and website
- All Area School Board Dinner - February 6, 2014 - 6:00/6:30 p.m.
- Building and Grounds: Great job by Tom, Zach, Jeff, Carl and Justin Burnett in cleaning out the parking lots. Thanks to Mike Hiatt and Jennings Township for getting Tom to school last Monday. This enabled Tom to get our systems up and running again after the electric had been out. We were able to keep damage to a minimum. On Monday, we had a frozen pipe in IA room and alarm kept going off. We have had issues for about 2 weeks with alarms, but I think things are now all taken care of in the building. SecurCom walked Tom through our trouble panel and was able to reset the alarms.
- Donations: Thanks to all!! FFA doing a special donation for James Cancer Center.
- RttT: this is the last year, there has been talk about adding a new year.
- Third Grade Guarantee: Mrs. Wagner
- Any questions or items for me?

XI. Action Items1. Accept Donations (1-14-1)

Meyer moved and Goecke seconded the motion to accept the following donations:

<u>Date</u>	<u>To</u>	<u>From</u>	<u>Amount</u>
12/2/13	EL General 018	Life Touch	\$789.60
12/2/13	MS General 018	Life Touch	\$419.80
12/2/13	FFA	Farm Credit	100.00
12/12/13	Ed Foundation	Ron/Lori Ringwald	\$3,000.00
12/13/13	FFA/James Cancer	Whitney	\$100.00
12/13/13	HS Vocal	Pass the Hat	\$27.64
12/17/13	FFA	Cash Donation	\$100.00
12/17/13	Jeb Johnson Memorial/FFA	Kim Bowersock	\$100.00
12/17/13	Jeb Johnson Memorial/FFA	Joan Schoeniger	\$50.00
12/17/13	FFA/James Cancer	Cash Donation	45.91
12/18/13	HS Cheer	New Bremen Competition	100.00
12/18/13	Ed Foundation/Library	Susan Spicer	100.00
12/18/13	FFA/James Cancer	Savidge Paint & Repair	100.00
12/19/13	FFA/James Cancer	Paul Kill	100.00
12/20/13	FFA/Answer Plot	Mercer Landmark	115.00
12/20/13	HS Vocal	Pass the Hat	9.87
12/27/13	Klein Trust Fund	Klein Trust Foundation	80.50
12/27/13	Ed Foundation	Employee Payroll Donations	585.00

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

2. Employ Substitutes (1-14-2)

Goecke moved and Meyer seconded the motion to employ the following substitutes per salary schedule in effect, per demand for the 2013-2014 school year. (BCII on file)

Secretary - Kristin Jamison
Educational Aide (with 4-year degree) - Rachel Smith

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

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3. Employ Head Volleyball Coach (1-14-3)

Ringwald moved and Goecke seconded the motion to employ Shelby Cox as Head Volleyball Coach effective July 1, 2014.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

4. Approve Volunteer (1-14-4)

Goecke moved and Meyer seconded the motion to approve the following volunteers (BCI/FBI on file).

Baseball - Jeff Thiery

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

5. Employ Quest Tutor (1-14-5)

Goecke moved and Meyer seconded the motion to employ Brooke Schultz as Quest Tutor(certified) effective January 6, 2014 for the remainder of the 2013-2014 school year as needed per principal approval at \$16.00 per hour (not to exceed 28 hours per week) based on approved time sheet submitted to treasurer's office.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

6. Accept Resignation (1-14-6)

Goecke moved and Ringwald seconded the motion to accept the resignation of Josh Hobbs as Head Soccer Coach.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

7. Accept Tax Rates (1-14-7)

Ringwald moved and Meyer seconded the motion to accept the following tax rates as presented by the county budget commission:

4.50 mills inside the ten mill limit
22.67 mills outside the ten mill limit
.50 mills classroom facilities
1.40 mills permanent improvement
4.56mills bond retirement
=====

33.63 mills total

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

8. Ohio School Boards Association Membership (1-14-8)

Ringwald moved and Goecke seconded the motion to purchase 2014 membership in the Ohio School Boards Association at a cost of \$3,307 which includes fifteen (15) FREE electronic subscriptions to "Briefcase".

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

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9. Accept Resignation (1-14-9)

Meyer moved and Ringwald seconded the motion to accept the resignation of Connie Pratt as custodian effective January 31, 2014.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

10. Employ Athletic Custodial (1-14-10)

Goecke moved and Meyer seconded the motion to employ the following custodial personnel on an as needed basis, per athletic worker pay schedule in effect, per appropriate paperwork turned in to the treasurer for the 2013-2014 school year.

Varsity/JV Boys Basketball - Zachary Stemen

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

11. Employ Van Driver (1-14-11)

Ringwald moved and Goecke seconded the motion to employ Sarah Prine as Van Driver effective January 14, 2014 for the remainder of the 2013-2014 school year as needed, Step 0, \$9.66 per hour based on approved time sheet submitted to treasurer's office.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

12. Third Grade Reading Guarantee Information (1-14-12)

Ringwald moved and Meyer seconded the motion to approve the Third-Grade Reading Guarantee Information as presented in board material and as required by the Ohio Department of Education.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

13. Executive Session (1-14-13)

It is recommended that the Board of Education retire to executive session for the purpose of discussing negotiations and the compensation of public employees.

Goecke moved and Meyer seconded the motion that the Board of Education retire to executive session for the purpose of discussing negotiations and the compensation of public employees.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

The Spencerville Board of Education retired to executive session at 7:57 p.m.

All exited except board, supt, treas, and principals

The Spencerville Board of Education returned to regular session at 8:42 p.m.

14. Adjournment (1-14-14)

Goecke moved and Meyer seconded the motion to adjourn this regular meeting of the Spencerville Board of Education at 8:43 p.m.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Special Meeting January 26, 2014

I. Call to Order

The Spencerville Board of Education met in special session on Sunday, January 26, 2014, in the board conference room. President Kill called the meeting to order at 1:00 p.m.

II. Silent Meditation

III. Pledge of Allegiance

IV. Roll Call By Treasurer

The following Board Members were present: John Goecke, Ron Meyer, Lori Ringwald, Penny Kill, (Spencer Clum was absent). Also present: Superintendent Dennis Fuge; Treasurer Diane Eutsler; SEA Rep Diane Binkley; Press: Cynthia Yahna (The Delphos Herald)

V. Oath of Office - Administered by Treasurer

Oath or Affirmation of Office of Board Member Ohio Constitution XV Section 7 (ORC 3313.10, 147.07, 3.24):

Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as members of the Board of Education of Spencerville Local School District, Allen County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office, and until your successor is elected and qualified? If so, please answer "I do."

Absent

Spencer Clum

Sworn to/affirmed before me and signed in my presence, this 26th day of January, 2014.

(SEAL)

Diane Eutsler, Notary

VI. Recognize visitors and insert additional items into the agenda.

*Recognize visitors; permit anyone from the public to address the board; insert additional items into the agenda.

VII. Action Items

1. Approve Resolution Adopting a Calamity Day Alternative Make-Up Plan (SP1-14-1)

Goecke moved and Meyer seconded the motion that the Board of Education adopt the following resolution adopting a calamity day alternative make-up plan effective immediately for the 13-14 school year:

It is recommended that the Board of Education approve the following resolution adopting a calamity day alternative make-up plan:

RESOLUTION ADOPTING A CALAMITY DAY ALTERNATIVE MAKE-UP PLAN

WHEREAS, the Spencerville Local School District board of education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3317.01 of the Ohio Revised Code and in excess of the number of days authorized in section 3313.48; and

WHEREAS, section 3313.88 authorizes a board of education to file an annual plan with the Ohio Department of Education by August 1 of each year to provide online learning opportunities for students in lieu of attendance on such excess days;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Spencerville Local School District board of education hereby approves the following plan and authorizes its filing with the Ohio Department of Education.

PLAN FOR ALTERNATIVE MAKE-UP CALAMITY DAYS

Pursuant to Ohio Revised Code section 3313.88 the board of education of Spencerville Local School District hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to complete up to three days of instruction in excess of the number of days permitted under section 3313.48 because of the closing of schools for any of the reasons specified in section 3317.01.

- 1) This plan is submitted, pursuant to approval of the board of education, prior to August 1.
- 2) This plan includes the written consent of the teachers' employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the board of education and is hereby incorporated into this plan as if specifically rewritten.
- 3) Not later than November 1 of the 2013-2014 school year, each classroom teacher shall develop a sufficient number of lessons for each course taught by that teacher with such lessons requiring, in the judgment of the teacher, an amount of time equal to or greater than the amount of instructional time the student would receive for three school days in such teacher's class.
- 4) The teacher shall designate the order in which the lessons are to be posted on the district's web portal or web site.
- 5) Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students.

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Special Meeting January 26, 2014

- 6) As soon as practicable after an announced school closure in excess of the number of days permitted under section 3313.48 staff members designated by the appropriate administrator shall make the designated lessons available on the district's portal or site. Each lessons shall be posted for each course that was scheduled to meet on the day of the school closing.
- 7) Each student enrolled in a course for which a lesson is posted shall be granted a two-week period from the date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.
- 8) Students without access to a computer shall be permitted to complete the posted lessons at school after the reopening of school. Students utilizing this option will be granted two weeks from the date of reopening to complete such lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided that the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order for students to complete the assignments.
- 9) The board of education hereby authorizes "blizzard bags," which are paper copies of the lessons posted online. Teachers shall prepare paper copies approximating the content of the online lessons and shall update such paper copies when updating any of the online lessons. "Blizzard bags" shall be distributed to all students by not later than December 1 of the school year or such other date as may be selected by the superintendent. Students shall submit completed lessons to the teachers assigning such lessons not later than two weeks after the date of school closing in excess of the number of days permitted under section 3313.48.

In witness thereof, we hereby affix our signatures on the 26th day of January 2014.

Treasurer, Diane L. Eutsler

President of the Board of Education
Penny A. Kill

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

2. Executive Session (SP1-14-2)

It is recommended that the Board of Education retire to executive session for the purpose of discussing matters required to be kept confidential by federal law, federal rules or state statutes.

Ringwald moved and Goecke seconded the motion that the Board of Education retire to executive session for discussion of matters required to be kept confidential by federal law, federal rules or state statutes

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

The Spencerville Board of Education retired to executive session at 1:02 p.m.

Yahna and Binkley exited here at 1:02 p.m.

The Spencerville Board of Education returned to regular session at 1:20 p.m.

3. Adjournment (SP1-14-3)

Meyer moved and Goecke seconded the motion to adjourn this special meeting of the Spencerville Board of Education at 1:20 p.m.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

Penny Kill, President

Diane L. Eutsler, Treasurer